

Student Led Conferences in Moodle

September 2013

Parents are now able to sign-up online for conferences that require prior registration. 'Goal Setting Conferences' are in the fall for elementary students only. 'Student-Led Conferences' in the spring are for both elementary and secondary. Parent login information has not changed since PACT began using Moodle in 2010-11. **New parents are sent an email within the first two weeks of school** with their login information from PACTech4008@gmail.com. Please check your junk/spam folder if you did not see an email. Otherwise, contact PACTech4008@gmail.com to request your information.

Verify Email Address in Profile

Once logged into Moodle, please verify the email address we have for you in Moodle. To verify, click on your name (logged in as):

You are logged in as **Student A (Logout)**

Hint: All clickable links in the PACT Moodle site are Orange

In your profile, you will see an Administration block where you can edit your profile. Here you can verify your email. Unfortunately you will have to send an email request to change your email. Please send it to the PACTech4008@gmail.com address.

Administration

- ▼ My profile settings
 - [Edit profile](#)
 - [Change password](#)
 - [Security keys](#)
 - [Messaging](#)
 - ▶ [Badges](#)

Locating the Student Led Conference Course

Once logged into Moodle, in My Courses, is **Student Led Conferences** (otherwise in the Miscellaneous category in All courses).



When you enter the **Student Led Conferences** course the page is set up one page per topic. The first topic is 'Fall Goal Setting Conferences'. Click on the words.

Student Led Conferences

[Home](#) > [My courses](#) > [Miscellaneous](#) > [Conf-Sched](#)

Fall Goal Setting Conferences

Thursday, October 3 - Friday, October 4

Elementary Only - No School Sign-up Today!

To see more than one teacher, open each teacher in a separate tab.

Schedulers: 3

Spring Student Led Conferences

Thursday, May 1 - Friday, May 2

Sign-ups will be available soon!

Thursday IS A SCHOOL DAY for Secondary, no school for Elementary.

To see more than one teacher, open each teacher in a separate tab.

Inside the page you will find the teachers. Those that are grayed are unavailable (e.g. you will not be able to schedule an appointment with Mrs. Backowski until after 2 p.m. on September 16th, while Mrs. Dickson IS available ~ Orange link) .

[Home](#) > [My courses](#) > [Miscellaneous](#) > [Conf-Sched](#) > [Fall Goal Setting Conferences](#)

Fall Goal Setting Conferences

[Spring Student Led Conferences](#)

Thursday, October 3 - Friday, October 4

Elementary Only - No School Sign-up Today!

To see more than one teacher, open each teacher in a separate tab.



Mrs. Backowski - Goal Setting Conference

Available from 16 September 2013, 2:00 PM.



Mrs. Dickson - Goal Setting Conference

Scheduling an Advisor / Homeroom Appointment

Read any messages the in the block under the teacher name. Then select the time you'd like (1). You will need to "Save my choice: (2) at the bottom of the available time slots. The time slot will show "Booked" and it will NOT appear to others looking at the schedule. If you want to change your time, you will need to "Drop my appointments" (3).

Only one scheduled time slot per family, per teacher at this time.

Student Led Conferences

You are logged in as Student A (Logout)

[Home](#) > [My courses](#) > [Miscellaneous](#) > [Conf-Sched](#) > [Fall Goal Setting Conferences](#) > [Mrs. Dickson - Goal Setting Conference](#)

Mrs. Dickson - Goal Setting Conference

Conferences are for 20 minutes. Please allow the last 10 minutes for 'drop-in' conferences by other parents.

If you need to schedule more than one advisor / homeroom teacher for another student and would like to view available openings for another teacher, open a new tab for each teacher.

You should receive a **reminder email** 3 days before your scheduled date. The email used is the one listed in Moodle. If it is incorrect, please contact the [PACT Tech Office](#), asap.

Thank you!

The table below shows all available slots for an appointment. Make your choice by selecting a radiobutton and don't forget to click on "Save my choice" afterwards. If you need to make a change later you can revisit this page.

Slots

Date	Start	End	Location	Choice	Advisor / Homeroom	Group session
Thursday, 3 October 2013	8:45 AM	9:05 AM	Room 233	<input type="radio"/>	Dickson Julia	Limited (1/1 left)

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Date	Start	End	Location	Choice	Advisor / Homeroom	Group session
Thursday, 3 October 2013	8:45 AM	9:05 AM	Room 233	<input checked="" type="radio"/>	Dickson Julia	Limited (1/1 left)
	9:15 AM	9:35 AM	Room 233	<input type="radio"/>	Dickson Julia	Limited (1/1 left)

Save my choice

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Date	Start	End	Location	Choice	Advisor / Homeroom	Group session
Thursday, 3 October 2013	8:45 AM	9:05 AM	Room 233	<input checked="" type="radio"/>	Dickson Julia	Booked

Save my choice

Drop my appointments 3

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